

**Executive Committee Meeting Minutes July 31<sup>st</sup>, 2019**

I. CALL TO ORDER at 12:22 PM

II. ROLL CALL

**Present:** Kabir Dhillon, Melissa Baron, Riley Miller, Siddharth Valecha, Bronte Kuehnis

**Absent:** Daisy Maxion, Martin Castillo

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to amend the agenda to strike out “continue to discuss” with “take action” by **K. Dhillon**, second by **B. Kuehnis**, motion **PASSED** (unanimous consent).

**Motion** to approve the agenda by **S. Valecha**, second by **R. Miller**, motion **PASSED** (unanimous consent).

IV. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment.

2:00

V. UNFINISHED ITEMS:

A. ACTION ITEM – **AS Ohlone College Endorsement Resolution**

**K. Dhillon** states the Executive Committee will take action in support of the AS Ohlone College students’ concern.

**Motion** to approve the Ohlone Resolution by **R. Miller**, second by **S. Valecha**. **K. Dhillon** states they can begin discussion. **M. Baron** says it is important to support them.

**K. Dhillon** says they reached out to the President of Ohlone College, and her answer was very vague and did not address anything. He says he agrees with Melissa, and the students from Ohlone would not be going to other CSUs or higher education institutes if it was made-up. **K. Dhillon** takes it to a vote; motion **PASSED**. He announces the resolution has been approved.

4:25

B. ACTION ITEM – **Media Policy**

**K. Dhillon** states the Executive Committee will take action on a policy in regards to conduct while speaking on the East Bay Live radio station.

**Motion** to adopt the ASI media policy by **R. Miller**, second by **K. Dhillon**. **K. Dhillon** states they can begin discussion. **R. Miller** says he was not able to meet with Kimberly Hawkins; she recommended meeting Stephanie Hammond. He says him, Kabir, and



Martin made suggests on the prior social media policy. He says major changes were proper wording so that it is clear and understandable, and separating social media from other media. He says it clarifies that they have to meet with the VP of Communication or appointed designee, at least three days before to talk about the script and being knowledge about what to say. It clarifies if a guest is brought on the station that is not on the ASI Board or Senate, to introduce themselves as a third party. He says there are no set disciplinary actions, other than being censored or asked not to be on the show again. **E. Pinlac** says there is a section in the Code of Conduct which references to external activities. **K. Dhillon** suggests putting in the policy that it has to abide by section 1.7, External Activities and Public Comment. **E. Pinlac** reads the provision under C, and recommends adding it to the policy.

**Motion** to amend this document to include language under sub point C, to say “this policy is an addition to section 1.7 External Activities and Public Comment of the ASI Code of Conduct” by **K. Dhillon**, second by **R. Miller**. **K. Dhillon** says he added this because they should reference the code of conduct since it specifics what gives Personnel the right to discipline someone.

**K. Dhillon** takes a vote to amend the policy. He announces the amendment has been made and it has been added to the document.

**K. Dhillon** takes a vote for the original motion, the approval of the media policy; he announces the media policy has been **APPROVED**.

12:04

C. DISCUSSION ITEM – **ASI Bylaws**

**K. Dhillon** states the Executive Committee will continue to discuss making potential revision to the ASI Bylaws.

**K. Dhillon** says some of the changes were removing the VP of Communication and making the Director of Programming, the Vice President of Programming. He adds that those changes are not reflected in this draft yet. He says there was a concern about the campus advisory committee. **E. Pinlac** says other ASI’s have the Executive Director and President’s designee, meet together at the start of the term to select the advisors they would like. He adds that it is not necessarily selecting the person, but the areas they would like represented. He recommends having a broader language in the Bylaws which state they are selected every fiscal year. He says this came about because they have been looking at the Director of University Union as a potential advisor. He says they will be able to provide valuable feedback to him since the Union is a student space, and it will prevent miscommunication or lack of communication. **K. Dhillon** says he agrees and there are other key people on campus that should be advisors on the Board, like the Director of the Counseling Center, the Director of the RAW, and others. **E. Pinlac** says they can start prioritizing since most advisors do not attend all meetings.

15:05



D. ACTION ITEM – **ASI Chair Nomination and Selection Policy**

**K. Dhillon** states the Executive Committee will take action on revisions to the ASI Chair Nomination and Selection Policy.

**Motion** to adopt the changes to the ASI Chair Policy by **S. Valecha**, second by **K. Dhillon**. **K. Dhillon** says they can begin discussion. He says they are making changes so that the next Executive Committee and Board can decide who the Chair is. He says it clarifies who is part of the interviewing committee: President, Executive VP, VP of Finance, VP of University Affairs, and VP of Communication. He adds that the members of the committee can't disclose information about the candidates or the interviews until a recommendation is made. He says the procedure clarifies that the incoming Board does the interviewing, the Personnel would discuss and recommend, and the Executive Committee would take action on it. He says the policy now says that video call is permitted if the candidate is not currently residing in the local area. **K. Dhillon** takes it to a vote; he announces the motion **PASSES** and the policy is **APPROVED**.

17:40

E. ACTION ITEM – **ASI Agenda Policy**

**K. Dhillon** states the Executive Committee will take action on the revisions to the ASI Agenda Policy.

**Motion** to adopt the agenda policy with revisions that have been made by **K. Dhillon**, second by **S. Valecha**. **K. Dhillon** states they can begin discussion. He says in addition to the fragmented sentences, what was suggested to be removed was put back into place. He says he reformatted the document into a policy format. He struck out closed session from section 3 and included a section that references a roll call sheet for the Board meetings for section 6. He adds that section 8 has been named closed session and section 9 has a title of attachments. **E. Pinlac** recommends adding that the new agenda policy supersedes the previous agenda policy somewhere on the document. He asks if it is an amendment to the old agenda policy. **K. Dhillon** replies that it is an amendment to the document that was approved last year.

**K. Dhillon** takes it to a vote; he announces the agenda policy has been **APPROVED**.

19:38

F. ACTION ITEM – **ASI Code of Conduct**

**K. Dhillon** states the Executive Committee will take action on the revisions to the ASI Code of Conduct.

**Motion** to approve the Code of Conduct with the edits that have been made to it by **K. Dhillon**, second by **S. Valecha**. **K. Dhillon** states they can begin discussion. He says he added bullet-points for the specific purpose for ASI, on the document. He added language to section 1.6 and struck out repeated language. He says he made an amended to strike out four office hours per week to five office hours per week, for the President.



He says one of section 1.9 became section 1.8. He fixed language in section 1.9, Conflicts of Interest, which said relationships between members of the Board of Directors and Senate must be reported to Human Resources. He says a major change was to section 1.11, Violations to the Code. He says Erik recommended having the sanctioned member make a performance plan with him (Erik), for the second violation. For the third violation, it's dismissal from the Board or Senate with 3/4 majority vote, instead of 2/3. **R. Miller** says since it changed from "mandatory" to "expected to" hold office hours, will they be held accountable. **K. Dhillon** replies they will be held accountable. **E. Pinlac** says the sentence before says it is mandatory. **K. Dhillon** says they can strike out "expected to."

**Motion** to amend the document to remove the words "expected" under section 1.6, in the fifth paragraph, for the President's office hours, Vice President's office hours, and all the others by **R. Miller**, second by **K. Dhillon**, motion **PASSED**. **K. Dhillon** announces the amendment passes and "and expected" has been struck out.

**K. Dhillon** takes it to a vote; he announces the revisions to the Code of Conduct have been **APPROVED**.

27:02

VI. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – **ASI Policy Agenda 2019-2020**

**K. Dhillon** states the Executive Committee will discuss the development of a Policy Agenda for the 2019-2020 year.

**K. Dhillon** recommends sharing any other ideas for the policy agenda. **E. Pinlac** says they have to wait for the Board, so that everyone can agree on it.

28:02

II. SPECIAL REPORTS:

No Special Report.

III. ROUND TABLE REMARKS

**E. Pinlac** says the Board starts tomorrow, but he is not sure of who will be in the office. **K. Dhillon** says no one has office hours tomorrow. **R. Miller** says East Bay Live is at 11:15 AM tomorrow and Kenrick is going to come on and talk about the Union.

29:08

IV. ADJOURNMENT at 12:51 PM



Minutes Reviewed By:  
**President/CEO & Chair**  
Name: Daisy Maxion

Minutes Approved On:  
**8-5-19**  
Date:

